**Anna Annaville**

**BA (Hons) Accounting student seeking Trainee ACCA opportunity**

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**Profile**

**Guideline -\*\*\*\* Do not use this profile – make your own one that sells you as a student**

* Accountancy degree finalist with practical accounting experience and a 2:1 average. Entitled to 8 ACCA exemptions upon graduation and seeking graduate accountancy role in industry.

**Achievements:**

* Successfully completed a 3-month accounting internship which has given me a strong understanding of what is involved in developing a career as an ACCA.
* Strong work ethic and ability to multitask & manage deadlines demonstrated by working part time, actively participating in a number of extra-curricular activities whilst maintaining a 2:1 average.
* Teamwork skills developed through college projects and part time work experience. Team achievements include raising €10,000 as part of the Peer Mentor Society.
* **IT Skills:** Word, Excel (V Looksups, Pivot Tables, Formula), Outlook
* **Availability:** Available to work full time from xx June 2022

**Education**

**2019– 2022 | National College of Ireland, IFSC, Dublin 1. |** BA (Hons) Accounting & Finance

**Modules:**Financial Accounting, Management Accounting, Taxation, Financial Management, Economics, Management Information Systems.

3rd year semester 1 result: 2:1 (68%)

2nd year result: 2:1

1st year result: 2:1

**ACCA Exemptions**: Business and Technology (BT), Management Accounting (MA), Financial Accounting (FA), Corporate and Business Law (LW), Audit and Assurance (AA), Financial Management (FM), Financial Reporting (FR), Performance Management (PM), Taxation (TX) Check online [*https://www.accaglobal.com/ie/en/help/exemptions-calculator.html*](https://www.accaglobal.com/ie/en/help/exemptions-calculator.html)

**2017- 2019 | Name of your school |** Leaving Certificate

Leaving Certificate subjects: XXXXXXXXXXXXXXXXXXXXXXXXX.

Could include any highlights while you were in school

**Work Experience (most recent first)**

**09.21-Date |NAME IT ACCOUNTANTS,** Dublin | Accountancy Internship

* Worked with a range of clients including sole traders, wholesalers, farmers and charities.
* Executing audit assistant functions to check the accuracy of accounting systems and procedures.
* Reviewing accounts receivable and payable ledgers and general ledger for accuracy.
* Inspecting and reconciling bank deposits and payments.

**01.16-09.21 | Annaville Stores, Dublin|** Sales Assistant (Part Time)

**Guideline only \*\*\*\* Do not use these bullet points \*\* create your own that focus on impact & achievement**

* Working 25 hours a week whilst studying full time in this fast paced fashion retail environment.
* Driving sales, meeting targets, ensuring excellent customer service and the smooth running of the shop floor.
* Actively greeting customers, offering advice to customers and assisting with product selection.
* Utilising specialist product knowledge to maximise sales
* Merchandising stock and maintaining strong visual standards within the store.
* Promoting specific lines and upselling various products under the guidance of management.

**Hobbies & Interests**

***Fundraising:***

* + Part of a strategic team of 10 in 2021 responsible for raising €10,000 in one week for 10 charities.
	+ Representing 5 charities which included Jack & Jill Foundation, Irish Heart Foundation, Down Syndrome Ireland, Laura Lynn and the Irish Cancer Society.
	+ Specific responsibility for securing collection permits in the IFSC.
	+ As part of the project we developed a dedicated website, you tube video, appeared in the National Media and won the NCI Society Event of the year and the National BICS Award for Society event of the year in a small to medium college.

***Class Representative:***

* Voted Class Representative for 2020 in NCI: This involved:
* Gathering the opinions of a class of 54 final year students.
* Voicing the opinions of the class at academic meetings and acting as a liaison between staff and students.
* Successfully reached agreement with students and academics on timetabling and exam queries raised by the class.

***Fitness***

* Black belt in TaeKwondo training twice a week since 2019.
* Keen runner, run 10k three times a week and training for the Dublin Marathon in 2022

**GAA**

* Member of xxx GAA team since the age of 7. Currently playing for the Senior Team in Division 1 championship and league competitions. Represented National College of Ireland on the GAA team in 2019 & 2020. Reached the colleague league final in 2020.

**REFEREES AVAILABLE UPON REQUEST**

**APPENDIX:**

**College Exam Results-Year 3-Completed 2016/2017**

Strategic Management xx%

Project Management xx%

Operations Planning and Design xx%

Elective Module xx%

Elective Module xx%

Elective Module xx%

**College Exam Results-Year 2-Completed 2015/2016**

Entrepreneurship xx%

Accounting for Business xx%

Management xx%

International Business xx%

Elective Module xx%

Elective Module xx%

Elective Module xx%

Elective Module xx%

**College Exam Results-Year 1-Completed 2014/2015**

Business Law xx%

Marketing xx%

Organisational Behaviour xx%

Microeconomics xx%

Financial Accounting xx%

Human Resource Management xx%

Macroeconomics xx%

Quantitative Analysis xx%

**Leaving Certificate Results-Completed 2014- XXX Points**

Irish (X) XX

Maths (O/H) XX

English (O/H) XX

French (O/H) XX

Home Economics (O/H) XX

Geography (O/H) XX

Business (O/H) XX